



UTM
UNIVERSITI TEKNOLOGI MALAYSIA

UTM
International

UTM International
Block S19,
Universiti Teknologi Malaysia
81310 UTM Johor Bahru, Johor, MALAYSIA

Information Sheet
(Academic Year 2019/2020)

General Information	
Name of Institution	Universiti Teknologi Malaysia
Exchange Office	UTM International
Mailing Address	UTM International Block S19, Jalan Lengkuk Kempas Universiti Teknologi Malaysia 81310 UTM Johor Bahru, Johor, MALAYSIA
Fax Number	+60 75536847
Exchange Programmes Homepage	www.utm.my/international
Contact Person	
Associate Director	Prof. Dr. Nor Haniza Binti Sarmin Tel (Work): +607-5538004 Email: nhs@utm.my
Officer for UTM Inbound Mobility Program	Ms. Fasiah Binti Mohd Jaslan Tel (Work): +607-5536862 Email: fasiah@utm.my

Academic & Exchange Related Information	
Academic Calendar	https://www.utm.my/international/files/2019/04/Annex-Guide-VAL-Mobility_010419.pdf
Application Deadlines	Semester I : 30 April Semester II : 30 September
Procedure for Application	Student are required to go through our program details at http://www.utm.my/international/non-graduating-student-program/ If interested, kindly proceed to fill in our online application form at http://www.utm.my/international/student-exchange-ngs-application-form/ Do not forget to attach the following documents; 1. Recommendation Letter 2. Student Status Letter 3. Academic Transcript

	<ul style="list-style-type: none"> 4. Passport Photo 5. Sponsorship document if applicable 6. Study Plan Essay 																										
Duration of Exchange	One semester or one academic year (register in regular semester)																										
Courses Available for Exchange Students	Please refer to the courses offering for exchange students: http://admission.utm.my/#																										
Course Load/ Required Credits	<ul style="list-style-type: none"> • Minimum 12 credit hours need to be taken by students to be considered as full-time students. • Full course load is 21 credit hours. 																										
Language of Instruction	English																										
Grading System	<p>UTM follows the GPA Grading System as follow:</p> <table border="1"> <thead> <tr> <th>Grade</th> <th>Point</th> </tr> </thead> <tbody> <tr><td>A</td><td>4.00</td></tr> <tr><td>A-</td><td>3.67</td></tr> <tr><td>B+</td><td>3.33</td></tr> <tr><td>B</td><td>3.00</td></tr> <tr><td>B-</td><td>2.67</td></tr> <tr><td>C+</td><td>2.33</td></tr> <tr><td>C</td><td>2.00</td></tr> <tr><td>C-</td><td>1.67</td></tr> <tr><td>D+</td><td>1.33</td></tr> <tr><td>D</td><td>1.00</td></tr> <tr><td>D-</td><td>0.67</td></tr> <tr><td>F</td><td>0</td></tr> </tbody> </table>	Grade	Point	A	4.00	A-	3.67	B+	3.33	B	3.00	B-	2.67	C+	2.33	C	2.00	C-	1.67	D+	1.33	D	1.00	D-	0.67	F	0
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Facilities & Services Available																											
Facilities Available	<ul style="list-style-type: none"> • Libraries • Sport facilities • Cafeterias • On-campus Transport • Banks • Post-Office 																										
Services Available	<ul style="list-style-type: none"> • Orientation • Buddy Students/Mentoring • Assistance on securing On-campus Accommodation • Student Visa Application • Assistance on Course registration • International Student Society (ISS)-country chapter 																										
Arrival																											
Suggested Date of Arrival	3 days before the starting date as mentioned in the offer letter																										
Buddy Students/Mentoring System	<ul style="list-style-type: none"> • Every exchange student will be assigned with an academic advisor who will provide academic guidance and supervision. 																										

	<ul style="list-style-type: none"> • A buddy will be appointed to assist an exchange student with campus life and life in Malaysia.
Accommodation	
On-campus hostels	<ul style="list-style-type: none"> • Offered upon request only • No application fee is required • Twin-sharing room with a common bathroom. • There is no fixed meal plan. • Canteens are available in each hostel and various food outlets are in the vicinity. • Hostel fee: From RM 600++ per month.
Off-campus housing	<ul style="list-style-type: none"> • Exchange student may opt to rent private apartments off-campus; located within 3 to 5 km radius from UTM • Contacts of off-campus housing will be given upon request.
Insurance & Visa	
Insurance & Visa	<ul style="list-style-type: none"> • Each exchange Students must keep a valid health insurance throughout their stay in Malaysia. <p>https://www.utm.my/international/files/2019/04/Annex-Guide-VAL-Mobility_010419.pdf</p>
Approximate Monthly Living Expenses	
On-campus Accommodation	Minimum RM 600/month for single twin-sharing bedroom * <i>This rate will vary by room type/college</i>
Food/ Meals	RM 600
Local Transportation	RM 300
Tuition Fees	https://www.utm.my/international/files/2019/04/Annex-Guide-VAL-Mobility_010419.pdf
Personal Expenses	RM 500