

Frequently Asked Questions

# **UTM Convocation Ceremony 2020**

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Academic Management Division

1 May 2020

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## Frequently Asked Questions for UTM Convocation Ceremony 2020

1. **I am scheduled to receive my degree scroll in the UTM 64th Convocation Ceremony from October 24 to 28, 2020. Will the date remain as planned?**

The University has decided that UTM's 64th Convocation (MK64) scheduled from 24 to 28 October 2020 is postponed. The decision was made in light of the COVID-19 Pandemic and based on the advice by the Ministry of Health to postpone any mass gathering to a year after the Movement Control Order (MCO) ended. Graduands scheduled to graduate during MK64 will be rescheduled in the same event in October 2021 instead (subject to change).

2. **Will I be joining the graduands scheduled to graduate in 2021?**

Yes. The Convocation Ceremony in 2020 will be postponed and held in conjunction with the convocation ceremony in 2021. Thus, the 2020 graduands will join other graduands in 2021. The University will provide flexibility by giving the 2020 graduands the choice to attend the convocation in stages.

3. **What are the stages of convocation participation as described in the answer to question 2?**

Graduands will be given the option to participate in the convocation either in 2021, 2022 or 2023 depending on the quota set.

4. **I am scheduled to receive the degree during UTM 64th Convocation Ceremony from 24 to 28 October 2020. However, I received a job offer abroad and have a hard time attending the Convocation Ceremony. Can I postpone the convocation to another year?**

Yes. Graduands scheduled for convocation in 2020 are given the opportunity to postpone the convocation once between 2021, 2022 or 2023. There is no further postponement after 2023. Postponement for reasons such as performing hajj / umrah and maternity leaves are also accepted and applications can be forwarded to [amd@utm.my](mailto:amd@utm.my) after the convocation invitation letter has been issued.

5. **I would like to pursue higher education or apply for a job. Due to the postponement of the Convocation Ceremony this year, can I claim my degree and transcript before attending the Convocation Ceremony?**

Yes. The Academic Management Division (AMD) provides Early Certificate services to graduating students. The application can be referred here: [Early Certificate Application Procedure](#) for Full Time graduands and here : [student.enquiry@utmspace.edu.my](mailto:student.enquiry@utmspace.edu.my) for SPACE graduands.

6. **I'm a scholarship recipient / sponsored student. Sponsors require original certificates as proof of graduation. How do I deal with it?**

There are two ways. First, the application for early certificates can be made as in question and answer number 4. Secondly, the scholarship provider can be notified through a Senate confirmation letter issued by the Academic Management Division (AMD) to graduands who have been certified by the Senate.

7. **Will UTM send the convocation invitation to graduands?**

Yes. An invitation letter will be sent via email to graduands provided they are certified by the Senate and graduands settled any outstanding debt. The invitation letter can be downloaded on the convocation website at: <https://www.utm.my/convocation/graduate-verification/>.

8. **My visa will expire at the end of this year after I graduate. I plan to return to my country and not attend the convocation.**

Yes. Graduands can claim their certificate before returning to their home country after paying the convocation fee.

9. **As a UTM graduate, can I buy a graduation robe?**

Yes. Kindly refer to our website <https://academicmanagement.utm.my/convocation-attire/> and email your application to [amd@utm.my](mailto:amd@utm.my).

10. **How much does the graduation robe cost?**

The cost of robe for Doctor of Philosophy graduate is RM1,000, Master's Degree is RM800 and Bachelor's degree is RM700.

11. **I am scheduled to receive the degree in UTM's 64th Convocation Ceremony from 24 to 28 October 2020 while my wife is expected to graduate in 2022. Since the 2020 Convocation Ceremony is postponed, can we join the Convocation Ceremony together in 2022?**

Yes. Graduands in 2020 may postpone the event to 2021, 2022 or 2023.

12. **How much is the convocation fee?**

The convocation fee depends on the degree, as follows:

- a. Postgraduate Students (Doctoral Degree and Master Degree) - RM250.00
- b. Undergraduate Students (Bachelor Degree) - RM220.00
- c. Diploma Students - RM200.00

13. **I plan to apply for an early certificate. Am I given the opportunity to attend the Convocation Ceremony even though I've claimed my certificate?**

Yes. All graduates are given the opportunity to attend the Convocation Ceremony despite claiming their early certificates. An invitation letter will be issued to all eligible graduands. However, a robe deposit of between RM700.00 and RM1,000.00 will be charged to graduates who have applied for an early certificate prior to attending the ceremony. This deposit will be returned as soon as the robe is returned in good condition and after deducting the operating cost of RM60.00.

14. **I would like to apply for an early certificate. Can I borrow a convocation robe for the purpose of a photography session?**

Yes. Early certificate applications will be provided with the borrowing of the convocation robe for a photography session. The certificate will be handed over after the robe is returned in good condition.

15. **I do not plan to attend the Convocation Ceremony and do not require an early certificate. When can I get a certificate?**

Certificates can be claimed after the Convocation Ceremony in 2021 and subsequent to the graduation year. The locations to claim the certificates are as follows:

- a. Full Time Graduands - Office of Academic Management Division F54 Block, UTM Johor Bahru;

b. Part-Time Graduands - SPACE Office, T05 Block UTM Johor Bahru;

c. PUPW Diploma Graduands - SPACE Office, UTM Kuala Lumpur;

d. Joint Program Graduands - At their respective colleges.

**16. I am not in Johor Bahru and have trouble getting a certificate. Can UTM deliver the certificate or my representative pick it up at the AMD Office?**

There are two ways to claim a certificate if you cannot collect it yourself. First, AMD may deliver the certificate to the address provided, and secondly, you may be represented by a friend or family member to obtain the certificate at the AMD Office. Refer to our website <https://academicmanagement.utm.my/academic-transcript/>

**17. I am a final year student. Do I have to apply for a graduation status even if the 2020 Convocation Ceremony is postponed?**

Yes. Graduation applications still need to be made by final year students to ensure that the names of the students are listed in the upcoming convocation list.

**18. How do I find out about the latest information on the Convocation Ceremony in 2021?**

All information will be posted on the UTM convocation website at <https://www.utm.my/convocation/>. Graduates can also visit the AMD Facebook page at [Facebook : Bahagian Pengurusan Akademik UTM Johor Bahru](#) or email to [amd@utm.my](mailto:amd@utm.my).